



## INFORMATION FOR ONLINE LEARNING WITH DCS !

Welcome to DCS Online ASL classes for children ! DCS will utilize a web camera and the video conferencing platform "GoToMeeting". We will send you a GoToMeeting link to join the class. You are NOT required to set up a GoToMeeting account. We will record the session for teaching purposes only for your child to access and review the material.

Here are a few helpful hints !

- You do NOT need to set up a GoToMeeting account or input any information except for the child's first name.
- The meeting will be live and interactive. Please make sure your child is in a quiet place where a parent can monitor the session.
- Please remember that everything within the camera viewing area will be visible to the teacher and other students. Please ensure other household members are aware of this. Having your child sit with their back to a wall will help control interruptions and distractions.
- Sounds & Voices can be captured by your devices microphone and heard by others. The teacher will mute the microphone for most of the sessions.
- During the first lesson, a brief tutorial in how to use GoToMeeting will be provided. Please sit with your child during this 5 minute tutorial.
- These sessions will be recorded for viewing by students who were unable to attend a session or for the attending students to review the materials again if needed. We will use Google Classroom to share the videos and information and they will be available within 24 hours online.
- For more information on how to use GoToMeeting, please see the Attendee User Guide Online
- <https://support.gotomeeting.com/meeting/new-attendee-guide> for windows users
- <https://support.gotomeeting.com/meeting/attendee-user-guide-mac> for mac users
- <https://www.gotomeeting.com/meeting/resources/gotomeeting-quick-and-helpful-guide-for-attendees> quick guide for all attendees
- Children are welcome to have light snacks and drinks during the class however please avoid eating large meals during the session
- For additional security, the classes will be locked once all participants have arrived. If you know you need to miss a class, please tell your teacher ☺
- Please remember to send us your signed waiver !

HAVE FUN !