



Deaf Children's Society of BC Executive Director

Contract position: (0.5 - 1.0 FTE)

Posting closes: open until filled

The Deaf Children's Society of BC (DCS) is a not-for-profit agency established in 1981 that provides resources, programs, support and information to families with Deaf and hard of hearing children from birth to age 5. DCS provides family-centered, language-rich environments where children thrive and grow towards success in their families and in the community through accessible early language exposure.

DCS is seeking a dynamic Executive Director to join us and lead our organization into its next chapter with strategic and innovative approaches. Our ideal candidate has exceptional leadership skills with strong administrative, financial management and supervisory experience. As well, the candidate will be fluent in American Sign Language and have excellent communication skills to support our linguistically and culturally diverse staff, children and families, as well as to engage with community stakeholders and Ministry representatives.

Job Description

- Manages, supervises and oversees the optimal implementation of all early intervention services, budget management, invoicing, evaluation, staff hiring, training and supervision, intern/student teacher management and program development
- Develops collaborative relationships and with government, funders and external agencies
- DCS's early intervention services and programs are sustainable and align with DCS's mission and values
- Advocates and promotes DCS's role as an innovative leader in the fields of early intervention, early learning frameworks and Deaf education
- Prepares timely submission of program reports as required to meet contractual obligations and ensures compliance with licensing requirements
- Other duties as assigned

Qualifications and Skills

- Work experience: at least three years in a leadership/Director role and a master's degree is preferable
- Bilingual ASL/English fluency required
- Must be able to demonstrate strong written and signed/spoken communication skills
- Experience in managing program budgets
- Grant/proposal writing and management experience is an asset
- Must be familiar with child development (typical and atypical), children with multiple exceptionalities and support needs, cochlear implants and Language Deprivation Syndrome
- Must be familiar with a range of early intervention service delivery models
- Possess strong initiative and the leadership skills necessary to build effective relationships and promote an atmosphere of trust, support and respect
- Must be able to work a flexible schedule as appropriate, including monthly Board meetings and special events
- Computer skills required in Microsoft Word, Excel, PowerPoint, website management, and experience with video conferencing and social media
- Must pass a vulnerable sector check and other sector checks as required by licensing

Reports to and evaluated by: DCS Board of Directors

DCS offers a competitive compensation package

Please forward resume and cover letter to: directors@deafchildren.bc.ca